

Printing Tips!

{for printing PDF documents}

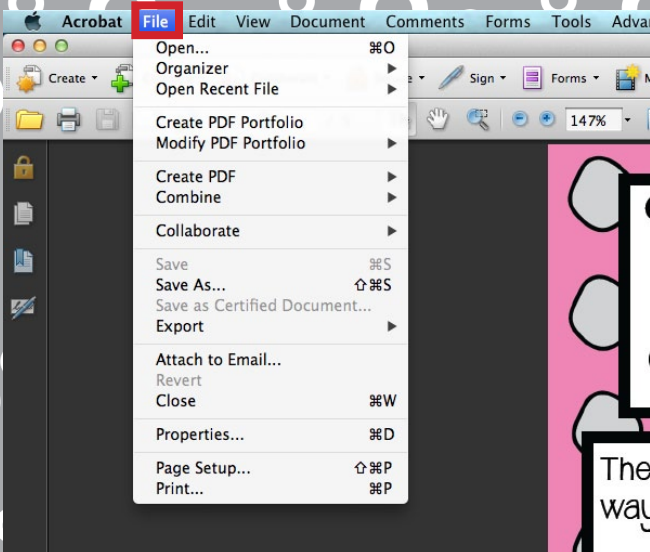
Every effort has been made to provide you with a high-quality and usable product. Most products and activities are made using the maximum amount of space on a sheet of paper. To make sure your printer does not cut off any of the edges, please follow these steps.

Many products and activities are given away or sold in a PDF format. Adobe Reader is a FREE program which you can download and use to open and print these documents. If you run into difficulties, I can do my best to help. If you have questions, please contact me at: hi@classroomcanvas.com

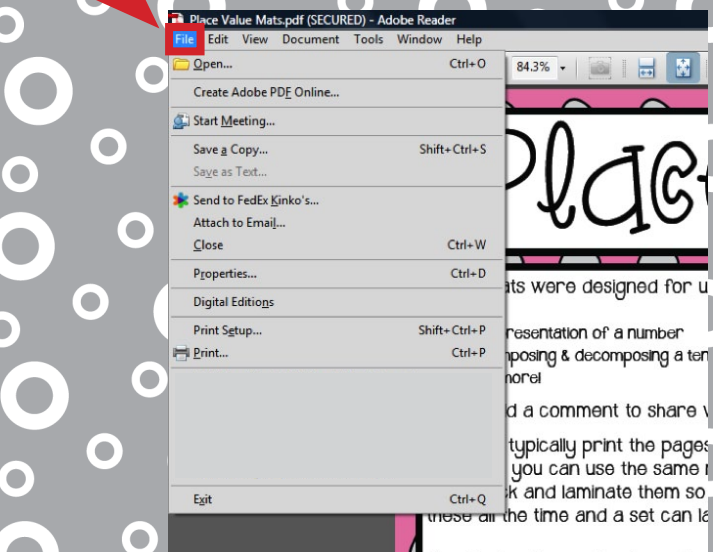
Questions? Comments? Visit www.classroomcanvas.com for more great ideas for your classroom!

Step 1: Open the document you wish to print and click on the "File" menu.

On a Mac:



On a PC running Windows:



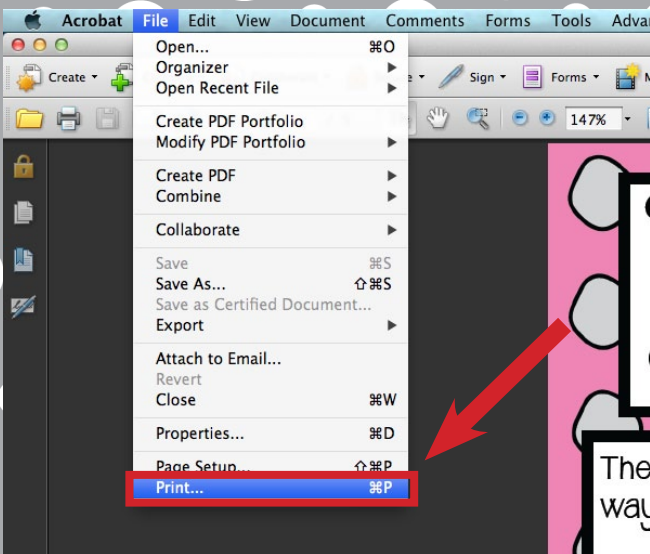
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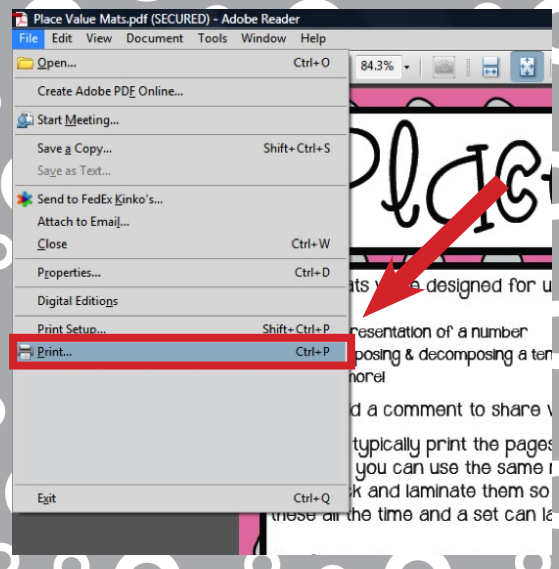
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Step 2: Click where it says "Print".

On a Mac:



On a PC running Windows:



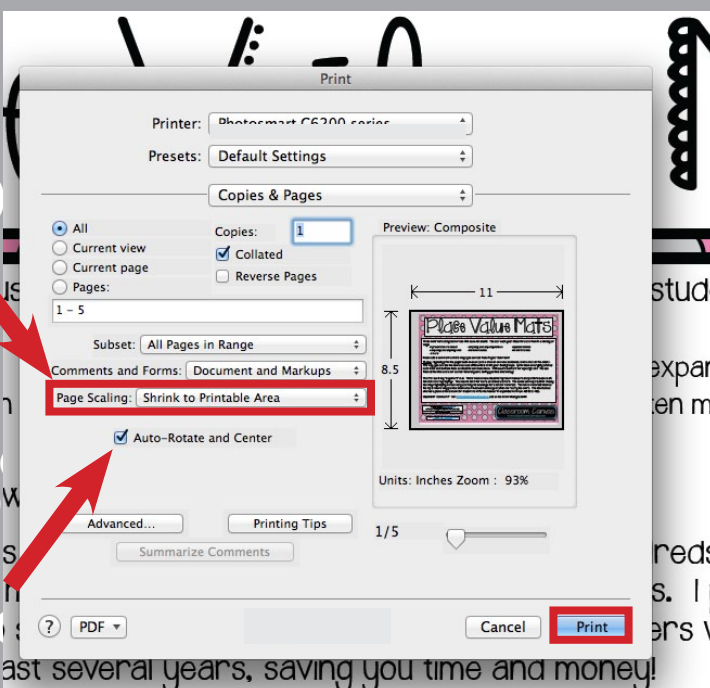
Step 3: Here are some examples of what you might see.

Locate "Page Scaling" and make sure you choose "**Shrink to Printable Area**"

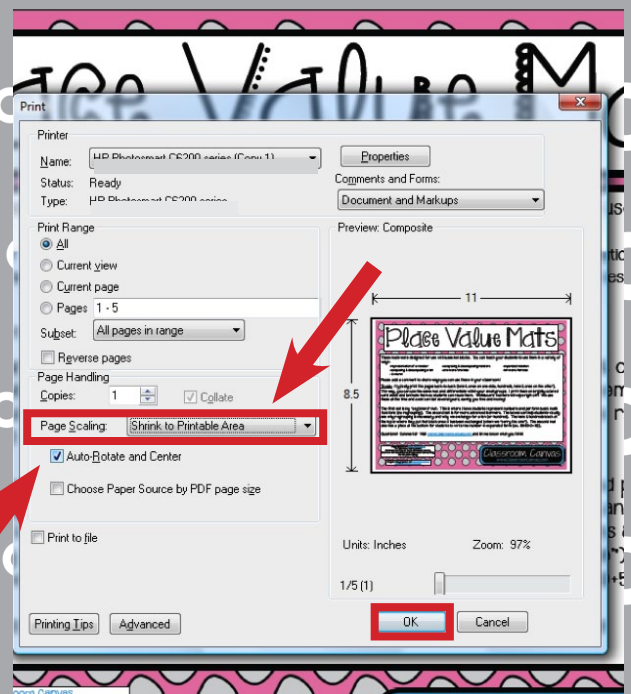
AND check the box marked "**Auto-Rotate and Center**" (especially if the document is in landscape)

Once you have done that, click "Print" (on a Mac) or "Ok" (on a PC).

On a Mac:



On a PC running Windows:



That's it! Your document should print perfectly!